Riverhead Infants' School

Worships Hill, Riverhead, Kent. TN13 2AS
Tel: 01732 452475
Email: office@riverhead.kent.sch.uk
www.riverhead.kent.sch.uk

Head Teacher: Mr. Andrew King
Deputy Head Teacher: Mrs Canan Osman

24th August 2026

Dear Parents and Carers,

Over the summer break, new perimeter fencing has been installed around the front of the school. This forms part of our ongoing work to further strengthen the safety and security of the site and, in particular, to help us better manage who is able to come into close proximity to the school building during the school day.

As many of you will know, our location means that the paths immediately around the school are regularly used by local residents, dog walkers and members of various community groups and clubs. As a result, a significant number of people can pass very close to our main entrance throughout the day.

The new fencing includes three gates:

- **Main entrance gate** – situated directly in front of the school. All visitors will be expected to identify themselves before entering the school grounds and again when arriving at the main reception door.
- **Pedestrian gate** – situated beside the ramp on the pathway side of the school. This will be opened at the beginning and end of the school day to provide access to and from the EYFS side of the building.
- **Car park gate** – this will provide access for staff and authorised vehicles and deliveries. It will **not** be used as a pedestrian entrance to the school. Visitors should always enter via the main gate at the front of the building. Those authorised to park in the car park will be able to exit the school grounds through this gate using the release button provided.

There are a few additional points that we would ask families to be aware of:

- Once Beyond the Bell restarts, all adults dropping off or collecting children will be asked to use the main gate at the front of the school. We will send a separate communication about these arrangements next week.
- For the time being, bicycles and scooters can continue to be stored in their usual location outside the main entrance. This will mean that adults will need to enter through the main gate when dropping them off or collecting them. We will review this arrangement once the new access arrangements have had time to settle.
- Once children have been collected, we would kindly ask families not to linger within the fenced area so that we can keep entrances and pathways clear.
- At present, the pedestrian walkway between the car park and the main gate only extends along part of the new fence line. We intend to extend this in due course, but would ask everyone to take particular care here, especially as the weather begins to change.

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Car Park access

Alongside these changes, we would again ask everyone to only use the school car park where specific permission has been granted and to respect the decisions the school makes regarding access.

Managing the car park has become an increasingly time-consuming responsibility for the school, particularly given the number of individuals, groups and organisations who also seek to use it. Before the summer break, we asked KCC for further clarification and guidance regarding its use and will update those affected once we have received this.

In the meantime, your cooperation makes a considerable difference and allows us to focus our time and attention where it belongs.

Thank you, as always, for your support in helping us keep the school site safe, secure and welcoming for our children and families.

Kind regards,

Mr King
Headteacher