Client Information

Bill To:	4 Caraway Heights, 240 Poplar High st, London, E14 0BG
Billing Contact Name:	Steven Wong
Billing Email Address:	sw@messiahproperty.com
Billing Phone:	+442046034190

Shipping Contact Name:	Grace
Shipping Address:	4 Caraway Heights, 240 Poplar High st, London, E14 0BG
Shipping Phone:	+2348133828100 (WhatsApp)

Order Details

Contract Start Date: **07/01/2025**	Payment Method: Bank Transfer/BACS
Contract End Date: **06/02/2025**	Billing Sequence: Monthly

Product Information

Item Description	Quantity	Price (exc. VAT)	Invoice or Order Number
DOUBLE LINEN SET (RENTAL + LAUNDRY), **100% Cotton** (4x Pillowcase, 1x Duvet Cover, 1x Fitted/Flat Bed Sheet + 2x Bath Towel, 2x Hand Towel)	May vary	May vary	Invoices will be sent via email and paid in the given timeline

Special Terms

1. Monthly Linen Hire (Rental + Laundry) service is provided, with delivery/collection to be made during AM slot (9am - 12pm).

2. The Client will need to notify Londonist Hospitality of its order at least one week prior with the specific quantity and sizes of the required linen, and the requested date of delivery.

3. The order will be placed via WhatsApp group.

4. Delivery locations cannot be amended, for any requests for changes, this should be communicated to Londonist Hospitality with 4 weeks prior notice and is subject to approval. **Current delivery locations are as below:**

   - 4 Caraway Heights, 240 Poplar High St, E14 0BG
   - 2507 Maine Tower, 9 Harbour Way, E14 9DN
   - Flat 12 Peninsula Court, 121 East Ferry rd, E14 3LH
   - 71 Connaught Heights, 2 Arges George Walk, E16 2FR

5. Items ordered and invoiced depending on requirements.

Please note that all products and services provided are subject to the Terms and Conditions of Londonist Hospitality Limited.

By signing this agreement, the client acknowledges and agrees to adhere to the below terms and conditions set by Londonist Hospitality Limited.

Client Signature : Steven Wong **Date :** 1/7/2025

Print Name : Steven Wong **Position :** Director

Londonist Hospitality Limited Commercial Laundry Terms and Conditions

1. **Contract Length and Termination**

i. **Contract Length:** The contract is on a month rolling agreement and will automatically renew after the respective timeframe.

ii. **Termination Notice:** The contract can be terminated by either party with a two-week notice period.

iii. **Periods of Closure:** Suspension of charges for periods of closure will only be allowed for periods exceeding two weeks, excluding the termination notice period. One month's notice in writing is required for such suspensions.

2. **Services Provided**

i. **Laundry Services:** The Provider agrees to perform commercial laundry services, **including** washing, drying, ironing, and folding as specified in the contract.

ii. **Collection and Delivery:** The Provider will collect and deliver laundry items according to a schedule agreed upon with the Client. While exact timeframes cannot be guaranteed, collections and deliveries will be arranged within an AM (7am-11am) or PM (12pm-4pm) time slot. Due to operational constraints, weather, and traffic conditions, these timeframes may

3. **Damages and Losses**

i. **Damaged Items:** The Provider will take all reasonable care to ensure that laundry items are handled properly. However, the Provider will not be liable for damage to items caused by normal wear and tear, manufacturer defects, or prior damages.

ii. **Lost Items:** In the event of a lost item, the **Provider's** liability will be limited to the fair market value of the item, not exceeding the relevant invoice amount for that item.

iii. **Undeclared Damaged Items:** Clients must declare any pre-existing damage to items before collection. Failure to declare damages may result in additional charges.

4. **Collection and Delivery Conditions**

i. **Access Requirements:** The Client must ensure that the Provider has access to the agreed collection and delivery point. If access is unavailable, the Provider may charge a failed delivery fee.

ii. **Delivery Location:** Deliveries are generally made to the ground floor. Any specific delivery instructions must be agreed upon in advance.

iii. **Time Slot Basis:** As stated, while exact timeframes cannot be guaranteed, we will operate on a time slot basis for collections and deliveries, either in the AM (7am-11am) or PM (12pm-5pm).

5. **Client Obligations**

i. **Preparation of Laundry:** The Client is responsible for ensuring that all items for laundering are ready for collection at the agreed time. The Provider is not responsible for any items not prepared in time for collection.

ii. **Hazardous Materials:** Clients must inform the Provider in writing of any toxic or hazardous substances that have been in contact with laundry items. The Provider reserves the right to refuse to handle such items.

6. **Billing and Payments**

i. **Billing Sequence:** The billing sequence is agreed upon with the account manager at the time of agreement. Clients must adhere to the agreed payment structure over the contract length.

ii. **Invoice Terms:** Invoices must be paid within 7 days upon digital receipt unless otherwise agreed in writing. Payments can be made via direct debit, cheque, or BACs.

iii. **Overdue Payments:** If any payment due under this agreement is more than seven days overdue, Londonist Hospitality

Limited reserves the right to cease providing services and products until all outstanding amounts are settled. Rescheduling of services and products will be arranged based on availability, and there is no guarantee that the new terms will match the original schedule.

7. General Provisions

i. **Limitation of Liability:** Except in cases of death or personal injury caused by negligence, the liability of Londonist Hospitality Limited for any damages arising from or in connection with this agreement shall be limited to the amount of the relevant invoice in which the damage occurs.

ii. **VAT:** All prices exclude VAT.

iii. **Special Terms:** In the event of any conflict or inconsistency between these general Terms and Conditions and the Special Terms, the Special Terms will prevail.

iv. **Applicable Law:** These Terms and Conditions shall be governed by and construed in accordance with the laws of England and Wales.

v. **Amendments:** No amendments to these Terms and Conditions shall be valid unless confirmed in writing by both parties.

vi. **Severability:** If any part of these Terms and Conditions is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.