Outlook

Re: Subject to access documents

From Anil Hayat [Londonist HR Team] <anil.hayat@londonist.co.uk>
Date Wed 01/10/2025 09:17
To phani sree <phanisruthi181920@gmail.com>

Dear Phani,

We acknowledge receipt of the letter. Please note that we will be processing the request effective from the date of receipt in accordance with the policy and procedures.

While we will not delay the process, kindly note that as per standard timelines we have up to 30 days to respond. But we will keep you updated on progress and ensure this is handled without unnecessary delay.

Best regards,

Anil Hayat

Head of Human Resources www.londonist.co.uk



Phone: 442072871912

Mobile: 447774968996

E-mail: anil.hayat@londonist.co.uk

Address: 5 Great James Street, Holborn London, WC1N 3DB

Talk via Whatsapp KNOW US Setup Meeting



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From: phani sree <phanisruthi181920@gmail.com>
Sent: 30 September 2025 12:15 PM
To: Anil Hayat [Londonist HR Team] <anil.hayat@londonist.co.uk>
Subject: Re: Subject to access documents

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Hi Anil,

Hope you are well!

This is to confirm that the letter is already sent through a speed post and should be received by today i.e., 1 PM 30th Sep'25 or might already received. Please confirm once the letter is received along with below requested needful, we already running late by 2 days. Could you please send it by today. Thanks!

Note: We appreciate if all needful requests are completed as it is related to Mr. Akhil's employment career.

Best Regards,

Phani Sree

On Fri, 26 Sep 2025 at 17:57, Anil Hayat [Londonist HR Team] <anil.hayat@londonist.co.uk> wrote:

> Dear Phani,
>
> Thank you for your email.
>
> As mentioned in my previous correspondence, we require the original formal authorisation letter to be sent by post. While I note that you have sent a copy by email, we will only be able to proceed once the original letter has been received in hard copy.
>
> Please ensure that the original document is posted at the earliest opportunity.
>
> Thank you,
>
> Kind regards,
>
> **Anil Hayat**
> Head of Human Resources www.londonist.co.uk
>
> **Phone:** 442072871912
> **Mobile:** 447774968996
> **E-mail:** anil.hayat@londonist.co.uk
> **Address:** 5 Great James Street, Holborn London, WC1N 3DB
>
> award_mail_signature_2024_500x125.jpg
>
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From: phani sree <phanisruthi181920@gmail.com>
Sent: 25 September 2025 10:55 PM

To: Anil Hayat [Londonist HR Team] <anil.hayat@londonist.co.uk>
Subject: Fwd: Subject to access documents

You don't often get email from phanisruthi181920@gmail.com. Learn why this is important

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Hi Anil,
Hope you are well!
Thank you for below email.
I formally confirm that I agree on the below. Please find attached formal authorisation letter I received from Mr. Akhil. (Formal authorisation letter can be sent through email instead of mail).
As per below email received from Mr. Akhil, he made this request on several occasions, could you please kindly provide clarified reason for not providing as requested.
Please provide written statement on above along with required documentations by 12:00 PM BST on Monday, 29th Sep'2025.
Could you please acknowledge this email as priority. Looking forward to hearing from you soon.
Best Regards,
Phani Sree

---------- Forwarded message ---------
From: **Akhil Kumar Kale** <akhilkumarkale0920@gmail.com>
Date: Thu, 25 Sep 2025 at 22:35
Subject: Re: Subject to access documents
To: phani sree <phanisruthi181920@gmail.com>

Hello Phani,

Hope your doing well!

Please find requested documents attached to this email.

Best regards,
Akhil

On Thu, 25 Sep 2025 at 22:15, phani sree <phanisruthi181920@gmail.com> wrote:

> Hi Akhil,
> Please find below email from Mr. Anil regarding to provide formal authorisation letter.
> Could you please kindly provide "authorisation letter" along with your signature, as soon as possible.
> Looking forward to hearing back from you.

Best Regards,
Phani Sree

---------- Forwarded message ---------
From: **Anil Hayat [Londonist HR Team]** <anil.hayat@londonist.co.uk>
Date: Thu, 25 Sep 2025 at 07:49
Subject: Re: Subject to access documents
To: phani sree <phanisruthi181920@gmail.com>

Dear Mrs. Phani Sree,

Thank you for your email regarding Mr. Akhil Kale's employment records.

As the information requested contains personal employment data, we are required under data protection laws to verify the authority of any third party before disclosing such information. While we appreciate the email from Mr. Kale granting informal permission, we would kindly ask that he provides a signed written authorisation confirming your authority to act on his behalf in this matter. Kindly post this letter to our address at 5 Great James Street, London, WC1N 3DB.

Once we receive this confirmation, we will process the request in line with our obligations and respond within the applicable timeframe. For clarity, subject to receipt of formal authorisation, we would be able to consider your request.

We look forward to receiving the required confirmation so we can proceed accordingly.

Kind regards,

Anil Hayat
Head of Human Resources
www.londonist.co.uk

Phone: 442072871912
Mobile: 447774968996
E-mail: anil.hayat@londonist.co.uk
Address: 5 Great James Street, Holborn London, WC1N 3DB

award_mail_signature_2024_500x125.jpg

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From: phani sree <phanisruthi181920@gmail.com>
Sent: Wednesday, September 24, 2025 9:18 AM
To: Anil Hayat [Londonist HR Team] <anil.hayat@londonist.co.uk>
Subject: Fwd: Subject to access documents

You don't often get email from phanisruthi181920@gmail.com. Learn why this is important

⚠️ External email - Treat with caution

Do not click links or open attachments unless you recognize the sender and know the content is safe
Hello HR,

Hope you're doing well!

This is Phani Sree, wife of Akhil – please find below chain email from Akhil, regarding provision of required documents, which he requested to his employer on several occasions. I'm communicating on behalf of him (as he is not in position to communicate), in request to provide
1. "Escalation Emails" which were stated as reason for termination along with his response to those escalations.
2. "Minutes of Meetings" held for termination (Important to note: The MOM files should be from meeting dates which are 20th May'25, 17th Jun'25).
3. Bonus letters.

Could you please provide these documents for his employment career.

Request you to please acknowledge this email & share the required information as requested.

Looking forward to hearing from you soon.

Best regards,
Phani Sree

---------- Forwarded message ---------
From: **phani sree** <phanisruthi181920@gmail.com>
Date: Wed, 24 Sep 2025 at 07:11
Subject: Re: Subject to access documents
To: Akhil Kumar Kale <akhilkumarkale0920@gmail.com>

Hi Akhil,

Hope everything is well as of now!

I accept your request and will communicate with your ex-employer as it is legally required.

Best Regards,

Phani Sree

On Tue, 23 Sep 2025 at 22:36, Akhil Kumar Kale <akhilkumarkale0920@gmail.com> wrote:

> Hello Phani Sree,
>
> Hope you're doing well!
>
> I'm requesting you to act on my behalf and communicate with my ex-employer regarding escalation emails which I received directly from HR along with my contra-response to those each email and "Minutes of Meetings" held for termination (Important to note: The MOM files should be from meeting dates which are 20th May'25, 17th Jun'25) along with bonus letters. The reason I'm requesting you to act on my behalf is because I'm stressed out, depressed, exhausted and my mental state is not stable. Also I have requested these on several occasions.
>
> I'm writing this email & please treat this email as my confirmation.
>
> Best Regards,
> Akhil Kale