SUBHASHINI ARANGALA

Accounts Professional | AR/AP Specialist

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PROFILE

Experienced financial professional with 10+ years of expertise in accounting, financial management, AR/AP, and reporting across diverse industries, both locally and internationally. Proficient in advanced ERP systems including SAP, with strong capabilities in multi-company and multi-currency environments. Recognised for precision, adaptability, and a solutions-focused mindset. Committed to driving financial excellence, improving working capital, and supporting business growth through efficient financial operations.

EXPERTISE

- Financial Reporting & Management Accounts
- Budgeting & Forecasting
- Balance sheet reconciliations
- Recharges and Inter-company reconciliations
- Credit control, debt recovery & cash management
- Aged Debtors/ Creditors Analysis & Reporting
- Client Relationship Management
- Payroll processing
- Multi -currency and multi- entity accounting
- Accounts Payable: Invoice processing, payment runs, supplier reconciliations
- Planning and organizing
- Excellent communication
- Adaptability
- Team collaboration

PROFESSIONAL EXPERIENCE

Credit Controller-B2B-Part time
Birkenstock UK Ltd | Footwear and Accessories **April 2023-Feb 2025**

- Managed a ledger of 250+ customer accounts, including 10 key accounts contributing over 60% of annual company revenue.
- Maintained and optimised the sales ledger, achieving monthly 90%+ on-time cash collection rate and reducing overdue balances by 20%.
- Liaised with customers and cross-functional teams to resolve delivery and pricing issues, reducing customer disputes by 30%.
- Issued weekly payment reminders and managed the full dunning cycle, successfully recovering 95% in overdue debts annually.
- Reconciled client accounts monthly, ensuring 100% accuracy in receipt allocation against invoices and credit notes.
- Contributed to a 15% reduction in bad debt risk through proactive account monitoring via credit score tracker and follow-ups.

Accountant
Capitol Developers Limited | Real Estate **April 2022-Oct 2022**

- Produced monthly balance sheet reconciliations and posted journal entries, ensuring timely identification and resolution of discrepancies to maintain accurate financial records and support year-end reporting.
- Maintained and managed a sales ledger of over £500K, ensuring 90–95% on-time cash collection and reducing overdue balances by 15% within six months.
- Prepared and delivered monthly aged debtors reports and 12-month rolling cash flow forecasts, enabling informed decisions and supporting effective working capital management.
- Managed monthly payroll processing, including accurate calculation and submission of PAYE, EPF/ETF contributions, and employee time tracking, ensuring full compliance with statutory deadlines.

SYSTEMS & TECHNICAL SKILLS

Accounting Software: SAP FI QuickBooks, Coupa, Sage

Productivity: Microsoft Excel (Advanced-pivot tables, lookups, formulas, data analysis), Word, Outlook, PowerPoint, Teams**,** Microsoft 365

EDUCATION

Bachelor of Business
Edith Cowan University, Western Australia
2008 – 2011

CIMA
Advanced Diploma in Management Accounting

Completed 2014

Senior Assistant Accountant
Capitol Developers Limited | Real Estate **July 2014 - Mar 2022**

- Maintained accurate bookkeeping up to trial balance stage for 150+ monthly transactions in QuickBooks with a 99% accuracy rate.
- Oversaw monthly bank reconciliations for 10+ accounts across 4 residential apartment projects, ensuring compliance with UK accounting standards and internal controls.
- Provided financial administrative support on apartment projects valued at over £4 million, contributing to budgeting, cost control, and financial reporting.
- Managed accounts receivable across 4 major residential property developments, including generating sales invoices for apartment sales, reconciling customer accounts, and issuing payment reminders.
- Generated and distributed 100+ monthly invoices for utilities and management fees on serviced apartments, maintaining a comprehensive audit trail of receipts exceeding £300K annually.
- Undertook monthly reviews and reconciliations of accounts payable statements, managing a purchase ledger exceeding £200K in outstanding payables.
- Processed bi-weekly invoice payment batches for 20+ freelance and consultant contractors, with disbursements totalling approximately £4K–£6K per month.

Junior Management Executive
City Developers International (Pvt) Ltd | Property Industry **July 2011 - June 2014**

- Executed expert advice and guidance to staff on administrative procedures, processes, and best practices; conducted monthly performance evaluation meetings with senior managers to review departmental progress and align on strategic goals.