Candidate Name: Akash Khatri

Previous Job Title: Head of Finance

Skill Set Summary:

- Accounting Standards: FRS105, FRS102 1A
- Software Proficiency: XERO, Datafile, IRIS Payroll & Accountancy Suite, Microsoft Navision, Microsoft Package, Ftax, Quickbooks, CCH Audit Automation, Bright HR
- Advanced Excel Skills
- Communication Skills
- IT Literacy
- Training/Supervisory Skills
- Problem Solving Skills
- Resourcefulness

Professional Qualifications:

- Association of Chartered Certified Accountants - ACCA 2014
- Fellow member of Association of Chartered Certified Accountants - FCCA

Education:

ACCA
London School of Business and Finance
2014

4 A Levels [Mathematics A, Accounting A, Economics B, ICT C]
Stanmore College
2011

9 GCSEs
Canons High School
2008

IT/System Skills: Advanced Excel, IT Literate, XERO, Datafile (Stock management & accounting software), IRIS Payroll & Accountancy Suite, Microsoft Navision, Microsoft Package (incl. Excel and Word), Ftax (Tax filing Software), Quickbooks, CCH Audit Automation, Bright HR

Salary Sought: £65,000

Notice Period: Immediately available

Consultant Summary: The candidate is a Fellow member of the Association of Chartered Certified Accountants (FCCA), indicating a high level of professional qualification in accounting. With over 10 years of experience in finance and accounting, the candidate has engaged with a variety of businesses across multiple industries. The candidate possesses technical knowledge of FRS105 and FRS102 1A and is proficient in several accounting and stock management software, including XERO, Datafile, IRIS Payroll & Accountancy Suite, and Quickbooks. Additionally, the candidate has advanced skills in Excel and is IT literate. A key highlight of the candidate's career is the emphasis on being people-oriented and valuing team development, which contributes to business growth. The candidate also has experience in training and supervisory roles, showcasing resourcefulness and problem-solving abilities.

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Professional Experience

HEAD OF FINANCE
Santok UK UK
January 2024 - December 2024
A company specialising in the design, manufacturing, and direct-to-consumer sale of novelty products through platforms such as Amazon, TikTok, and eBay, with additional B2B distribution; the core trading business generated annual revenues exceeding £20 million. The business also operated across others sectors, including mobile phone refurbishment, commercial letting, property development, and private lending.

Key achievements:
- Optimised the sales recording process for multiple Amazon accounts across different regions, automating the consolidation of daily transactions into a single invoice per region. Improved efficiency by accounting for fees and charges, simplifying accounts reconciliation and S/L processes.
- Assisted in managing VAT, import duty, and customs matters for shipments across Europe, quickly gaining knowledge of complex regulations to ensure compliance and streamline the cross-border logistics process.

Duties and Responsibilities:
- Team Management - Managing, supporting and developing a team of 3 within the finance department.
- Process Improvement and Development - Making processes more efficient, accurate and implementing new processes as the business expanded.
- Management Information - Preparation of consolidated management accounts which included 4 entities. Preparation of sales margin report along with other financial reports.
- Audit - Liaising with and assisting external auditors.
- VAT - Reviewing and submission of VAT Returns, including specialised schemes such as Postponed VAT, Reverse Charge and Marginal Scheme.
- Payroll - Managing/processing payroll for 2 companies with 50+ employees.
- Loan Statements - Calculate loan interest and prepare loan statements.
- Cashflow Model - Preparation of cashflow forecast model to assist with valuation of company. Key Achievement
- Optimised the sales recording process for multiple Amazon accounts across different regions, automating the consolidation of daily transactions into a single invoice per region. Improved efficiency by accounting for fees and charges, simplifying accounts reconciliation and S/L processes.
- Assisted in managing VAT, import duty, and customs matters for shipments across Europe, quickly gaining knowledge of complex regulations to ensure compliance and streamline the cross-border logistics process.

Reason for leaving: Unfortunately Akash was mis sold on the opportunity, so left to seek a new role.

MANAGEMENT ACCOUNTANT
MBU Capital
April 2022 - March 2024
An investment company with a diverse portfolio across multiple sectors, including a significant holding in an AIM-listed mining company in the United States, contributing to a peak portfolio valuation of over £200 million. Other investments included property development projects, such as a student accommodation site near Euston with a development cost of £35 million, as well as interests in technology and industrial asset management.

Key Achievement
- Redesigned and automated the management accounts consolidation process using Excel, implementing formulas to automate common consolidation adjustments. This significantly improved efficiency and accuracy in the reporting process.

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Duties and Responsibilities:

- Group Management Accounts - Responsible for preparing group management accounts for 25+ companies, including entities incorporated in US and Luxembourg.
- Cashflow Forecast - Preparing and maintaining a cashflow forecast for group companies. Creating a cashflow model for investee companies.
- Statutory accounts and Tax computation - Preparation and submission to Companies House and HMRC.
- Technical support on UK GAAP and Taxes – Assisting Group FD on various technical matters with regards to complying with FRS102 and with various tax aspects. This includes matters such as accounting for lease incentives, convertible loan notes, deferred tax, and other capital allowance matters.
- Supporting with audit process – Liaising with external auditors on various matters.
- Loan Schedules – Preparing and maintaining loan interest schedules for both loans provided and taken. Calculating and adjusting for withholding tax along with relevant submissions to HMRC.
- VAT – Preparation of group company VAT returns which included a company with partial exemption due to mixed supply.
- Payroll – Dealing with payrolling matters for investee company.
- Company Secretarial – Dealing with compliance matters with Companies House.

SENIOR ACCOUNTANT/SUPERVISOR
Sterling CA
April 2014 - March 2022

Duties and Responsibilities:

- Client Portfolio - Responsible for a portfolio of 50+ SMEs, maintaining a good working relationship and ensuring clients' and statutory deadlines are met.
- Supervisor - Provide training and development of 2 Junior Accountants along with guiding other semi-seniors.
- UK GAAP - Preparation of Financial statements in accordance with FRS102 1a and FRS105.
- Accounts File - Reviewing of Accounts file including lead and sub-schedules.
- Management Accounts - Preparation of Management Accounts, including adjustments for accruals, prepayments, payroll, and depreciation journals.
- VAT - Review and submission of monthly/quarterly VAT Returns and assisting clients and colleagues with VAT related queries.
- Cashflow Forecast - Preparation of cashflow forecasts to assist clients with making strategic decisions and for lenders' requirements.
- Bookkeeping - Assisting clients with bookkeeping queries and advising on streamlining bookkeeping processes.
- P11Ds – Assessing clients' P11D requirements and the preparation of P11D returns.
- Company Secretarial – Dealing with company secretarial requirements including submission of CS01 and stock transfer forms.
- Tax planning – Providing advice for both corporate and individual tax planning.
- Personal Tax - Preparation and review of personal Tax Returns, including sole trader/partnership accounts, property accounts and Capital Gains Tax.
- Audit - Involved in the planning, audit field work and completion of an audit.
- Offshore Company - Preparation of offshore company and limited partnership accounts.

ACCOUNTS ASSISTANT (PART TIME)
Gallowayglass Group
January 2011 - January 2014

Duties and Responsibilities:

- Assist with sales ledger, purchase Ledger and bank reconciliations.
- Assist with monthly payroll.

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